

#### FACULTY OF LIBERAL ARTS

#### FINAL EXAMINATION

Student ID (in Figures) Student ID (in Words)	:												
Subject Code & Name	:	EN	G101	3 Eng	lish fo	or Fou	ndati	on St	udies	2			
Semester & Year	:	Ma	y – A	ugust	2017								
Lecturer/Examiner	:	Mr	Wan	Fadli	Hazila	an Wa	an Ros	smidi					
Duration	:	2 h	ours										

#### INSTRUCTIONS TO CANDIDATES

1.	This question	paper consists	of 4 parts:
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PART A (10 marks)	:	LISTENING – This part contains only ONE (1) section. Answer all
		questions in the question paper.
PART B (20 marks)	:	<b>READING COMPREHENSION -</b> This part contains only <b>ONE (1)</b> section.
		Answer all questions in the space provided.
PART C (30 marks)	:	GRAMMAR - This part contains FOUR (4) sections. Answer all questions
		in the space provided.
PART D (40 marks)	:	ESSAY - There are TWO (2) sections in this part. Answer all questions in
		the space provided.

- 2. Candidates are not allowed to bring any unauthorized materials except writing equipment into the Examination Hall. Electronic dictionaries are strictly prohibited.
- 3. This question paper must be submitted along with all used and/or unused rough papers and/or graph paper (if any). Candidates are NOT allowed to take any examination materials out of the examination hall.
- 4. Only ballpoint pens are allowed to be used in answering the questions, with the exception of multiple choice questions, where 2B pencils are to be used.
- **WARNING:** The University Examination Board (UEB) of BERJAYA University College of Hospitality regards cheating as a most serious offence and will not hesitate to mete out the appropriate punitive actions according to the severity of the offence committed, and in accordance with the clauses stipulated in the Students' Handbook, up to and including expulsion from BERJAYA University College of Hospitality.

Total Number of pages = 12 (Including the cover page)

PART A	: LISTENING (10 marks)
INSTRUCTION(S)	: This part contains only <b>ONE (1)</b> section. Answer all questions in the question paper.

# Section 1 : 10 marks

**Instructions** : Listen to the recording and write **NOT MORE** than **THREE (3)** words in each of the spaces provided. The recording will be played **ONCE (1)** only. You are advised to read through all the questions before listening to the recording.

# Questions 1-10

*Complete the notes. Use NOT MORE THAN THREE WORDS for each answer.* 

KATE	
Her first impressions of the town	Example Quiet
Type of accommodation	(1)
Her feelings about the accommodation	(2)
Her feelings about the other students	(3)
Name of course	Environmental Studies
Difficulties experienced on the course	(4)
Suggestions for improving the course	(5)

LUKI		
First type of accommodation	(6)	
Problem with the first accommodation	(7)	
Second type of accommodation	(8)	
Name of course	(9)	
Comments about the course	Computer room busy	
Suggestions for improving the course	(10)	

END OF PART A

# PART B : READING COMPREHENSION (20 marks)

**INSTRUCTION(S)** : This part contains only **ONE (1)** section. Answer all questions in the space provided.

### SECTION 1 (20 marks)

**Instructions** : Read the passage below and answer <u>ALL</u> the questions in the question paper itself.

### "STRESS"

- A Work-related stress is a common problem among employees. It can result in feelings of depression, frustration and demotivation. Stress management therapist, Mahes Karuppiah recommends laughter therapy to deal with this problem. Mahes says that laughter helps reduce levels of cortisol, a stress hormone that weakens the immune system.
- **B** Studies have found that a good laugh session can lead to a sense of well-being and optimism. It can also reduce blood pressure, increase circulation and relax the muscles. Mahes, who began using laughter as therapy four years ago says laughter is the easiest and most practical way to manage stress. It is also inexpensive as everyone possesses the natural ability to laugh. "You don't have to learn how to do it or buy equipment to help you laugh; it is in you. If you look at children, they laugh at the simplest things while adults are finding it difficult even to smile."
- **C** Mahes says employees who are facing pressure and stress usually cannot cope with their work. This drags down their productivity and may even compel them to come up with excuses not to come to work. "If you start work at the age of 25 and retire at 55, you would be spending 30 years of your life at the office. And you work about nine hours or more there every day. So, if you are unhealthy and unhappy during this period which is the prime time of your life, you have wasted the bulk of your life with these emotions."
- **D** To make the office a fun place, she suggests the establishment of a laughter club at each company. "Get a few people together every morning and have a laughter therapy session for about 15 minutes. All the laughter club members should try to identify and remove negative feelings such as guilt, anger, fear, jealousy and ego," she says. According to Mahes, there are a few types of laughter therapy. Among them are putting a pen between your teeth to simulate a smile and the "Ho, Ho, Ha, Ha," which involves laughing while clapping your hands. You don't need to listen to a joke or look at something funny. You can do it as a form of exercise just like aerobics. It is said that laughter is like internal jogging. It keeps the mind and body fit.
- **E** "There should also be a laughter room in every office," she says. "You've heard of people screaming to release their tension. Why not have a laughter room where instead of screaming, they can laugh?" Employees can use the room to practise laughter exercises, watch a funny video or sit there and just laugh their frustrations away. The cost of having this room is small. And in return it will help boost morale

among the workers, reduce absenteeism and increase productivity.

F Another suggestion is to have a Public Announcement or P.A. system in the office so that someone can tell a joke of the day or just begin laughing. Laughter is contagious. Once you get someone to laugh, soon everyone in the room will be laughing or smiling as well. Post funny jokes or cartoons on a bulletin board, as long as they are not lewd or offensive. Employees can rotate the postings every week. The best joke or cartoon should be declared the "Humour of the week". This is the cheapest way to bring fun into the office. According to a study by David Abrams of California State University in the United States, people who have fun on the job are more creative and productive, are better decision-makers and get along better with co-workers. So, start the day with a laugh and you'll find the saying "Laughter is the best medicine" is really true.

Adapted from: nst.com.my, "STRESS",18<sup>th</sup> Feb 2016

1. The passage has six paragraphs labelled A - F. Which paragraph contains the following information? Write the correct letter A - F in the boxes provided.

a)	Having low motivation is the cause of work-related stress.	
b)	Laughter enables your muscles to be more relaxed.	
c)	There are two types of laughter therapy.	
d)	A research was conducted to promote the benefits of laughter at workplace.	
e)	Laughter does not cost you anything.	
		(5 marks)
2. W _	/hat problem do most employees face?	(2 marks)
- 3. Fi -	rom paragraph B, find a word that shares the similar meaning of <b>hopefulness.</b>	(2 marks)
4. W	/hy is laughter therapy a cheap way to manage stress?	(2 marks)

5. Which period is considered as the prime time of one's life?	(2marks)
6. Why is laughter referred to as "internal jogging"?	 (2 marks)
7. What is the way to promote people to laugh at the office? State one way from the ways from your own opinion.	the text and two (5 marks)

END OF PART B

# PART C : GRAMMAR (30 marks)

**INSTRUCTION(S)** : This part contains **FOUR (4)** sections. Answer all questions in the space provided.

# SECTION 1 (5 marks)

Instructions: Write the correct comparative for these sentences.

Example: This hotel's is *more comfortable than* the other one. (comfortable)

- 1. I think this shop is \_\_\_\_\_\_ that one. (good)
- 2. He thinks Scotland is \_\_\_\_\_ England. (beautiful)
- 3. The restaurant is \_\_\_\_\_\_ the café. (expensive)
- 4. The weather here is \_\_\_\_\_\_ at home. (cold)
- 5. The journey is \_\_\_\_\_\_ I thought. (long)

# SECTION 2 (5 marks)

Instructions: Underline the correct adverb in each sentence.

- 1. He's worked very deliberately/conscientiously all year.
- 2. I don't know why she always arrive late/lately.
- 3. He was deeply/severely injured in the crash.
- 4. Both my parents travelled remotely/widely in Africa.
- 5. The pop star's arrival is eagerly/highly awaited.

# SECTION 3 (10 marks)

**Instructions:** Fill in the blanks with the correct form of the verbs in brackets.

Choong Pak Mun works as a kitchen artist in the Legend Hotel. He is an expert ice-carver. He (1) \_\_\_\_\_\_ (win) the gold medal in the ice-carving category in the Asia culinary competition which was held in Singapore last year. It (2) \_\_\_\_\_\_ (take) him only an hour to carve his winning entry of a crane feeding on a fish.

Choong (3) \_\_\_\_\_\_ (work) as an ice-carver for seven years now. He actually stumbled into this line of work by accident. While he (4) \_\_\_\_\_\_ (work) as a kitchen helper, he was instructed to carve an ice decoration. By the time he (5) \_\_\_\_\_\_ (complete) his first assignment, he knew that this was the profession for him. However, when he first started, he (6) \_\_\_\_\_\_ (spend) two to three hours to come up with a presentable piece of work. Now, it takes him less than an hour to complete one.

Since he (7) \_\_\_\_\_\_ (begin) work as an ice-carver, Choong had the opportunity to work in many restaurants and several hotels. There is a demand for his skill, particularly as more hotels (8) \_\_\_\_\_\_ (open) here. Depending on the number of functions, Choong (9) \_\_\_\_\_\_ (do) up to ten carvings a day. The carvings are usually done a day before a function (10) \_\_\_\_\_\_ (schedule) to be held.

# SECTION 4 (10 marks)

Instructions: Fill in the blanks with the correct modal verb in brackets.

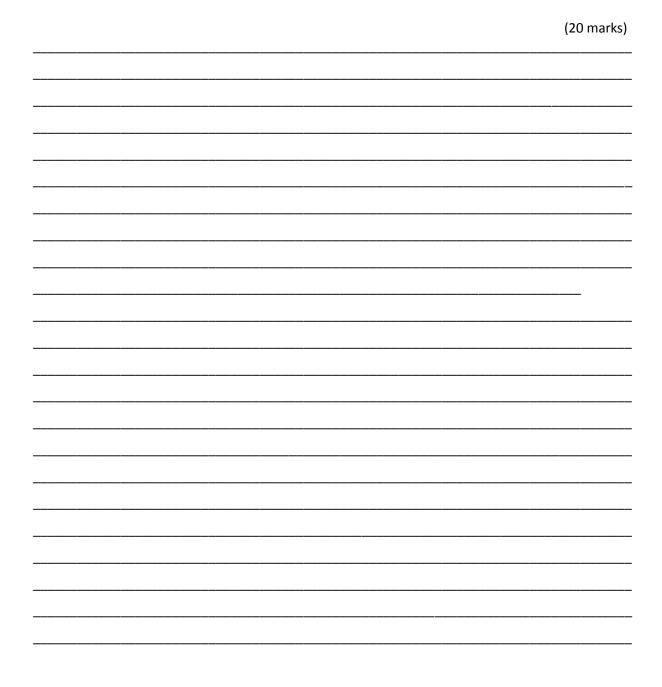
- 1. Leela \_\_\_\_\_\_ (could / should) not swim when she was one year old.
- 2. \_\_\_\_\_ (Shall / May) I borrow your book?
- 3. It's too cold. We \_\_\_\_\_ (must / might) close the window.
- 4. You \_\_\_\_\_\_ (can / will) leave the class early if you want to catch the train.
- 5. We \_\_\_\_\_\_ (will / ought to) be nice to people who are also nice to us.
- The teacher told the students that they \_\_\_\_\_\_ (should / could) hand in their work before the due date.
- 7. \_\_\_\_\_ (Shall / Will) we go now? We don't want to miss the bus.
- 8. The weather is unusually hot. It \_\_\_\_\_ (must / might) rain tonight.
- 9. He \_\_\_\_\_\_ (will / could) pass me the information for the project tomorrow.
- 10. When I was younger, I \_\_\_\_\_\_ (can / would) bring my pet rabbit to class and show it to everyone.

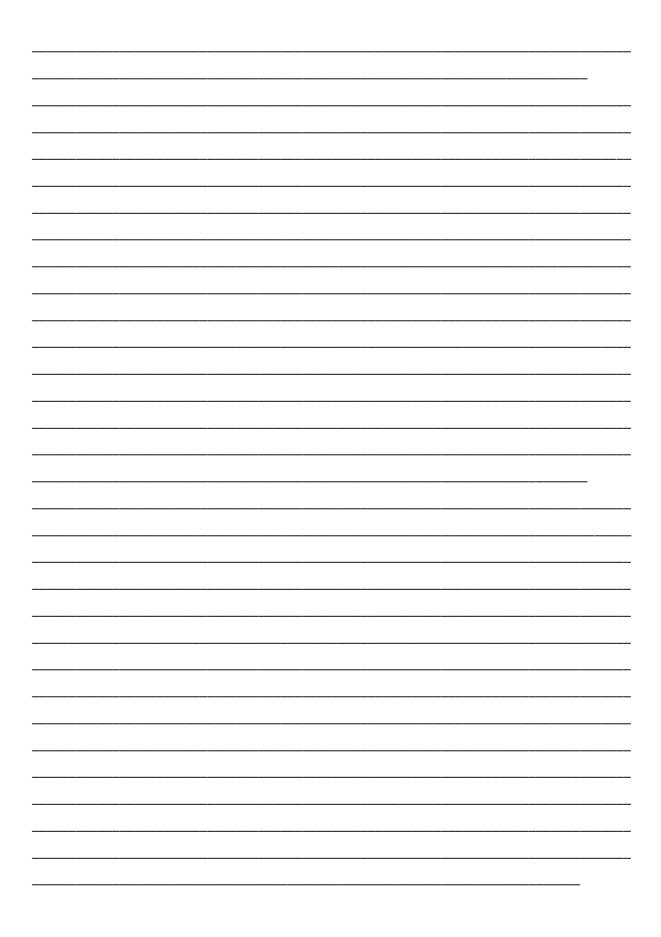
# END OF PART C

PART D: WRITING (40 marks)INSTRUCTION(S): There are TWO (2) sections in this part. Answer all questions in the space provided.

# Section 1 : E-mailing

Write an e-mail using your own name as the address. You are the general manager asking your PA, Grazia, for an address list of all your main customers. You need this list immediately. Your PA needs to know that you are leaving ten minutes early today for a dentist appointment. She needs to contact the sales manager, Sergio Alberto, to send him the agenda for next week's meeting; you have enclosed a copy of the agenda in your e-mail.



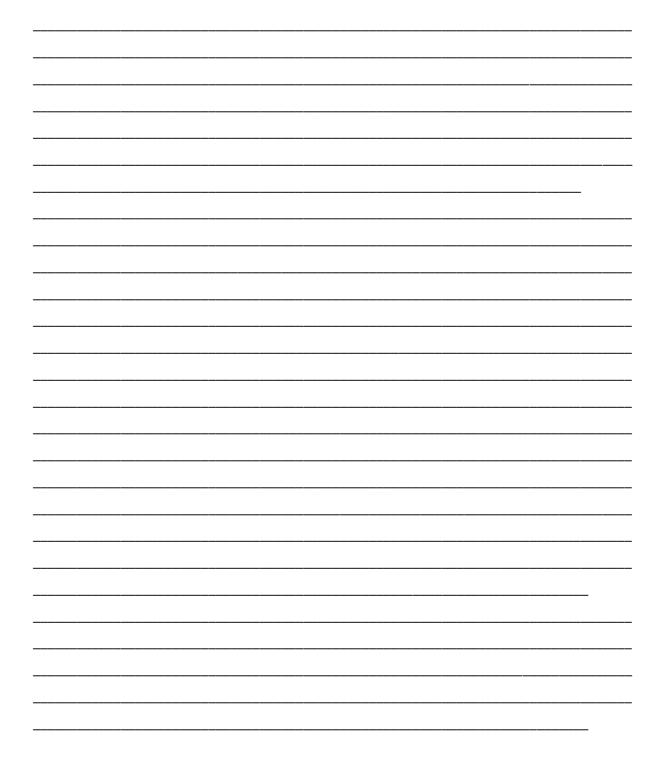


# Section 2 : Paragraph Writing

Write a paragraph of around 200 words on one of the topics given below. Decide on your pattern of organisation for your paragraph. Make sure you have a clear topic sentence and a concluding statement for each paragraph.

(20 marks)

- 1. Compare or contrast your experience studying in the University College and in school.
- 2. Describe the most challenging experience that you have encountered.
- 3. Share with your friends the causes or effects of poor time management.

END OF EXAM PAPER